

**JOB TITLE: Admissions & Parking Attendant**

Wage Category: Seasonal

Reports to: Admissions Director

Salary: \$16.50/hour



**JOB PURPOSE:** The Admissions & Parking staff are responsible for selling tickets and passes, validating tickets and providing information to guests arriving at Wet'n'Wild

**KEY DUTIES AND RESPONSIBILITIES**

- Sell tickets and passes using a computerized point of sale system
- Manage transactions and handle cash as required
- Validate tickets and passes and enforce Wet'n'Wild Toronto's admission requirements
- Monitor supply inventories and alert their manager of any potential replenishment needs
- Attend to guest issues and resolve within their authority
- Ensure all records and reports are complete and filed
- Enforce cash procedures and security protocols
- Ensure staff takes required breaks and shift changes are executed.
- Must be available to work all shifts whether they are morning, afternoon, or evening hours.
- Must be available to work Monday through Sunday.
- All other duties assigned or necessary to support the park as a whole and the Operations department. Management reserves the right to add or remove duties when circumstances arise.
- Follow all park standards and policies and procedures
- Responsible for always maintaining clean work areas

**QUALIFICATIONS AND REQUIREMENTS**

- Experience with ticketing or retail Point of Sales Systems and processes
- Guest focused
- Team player
- Good communication skills
- Trustworthy
- Goal oriented
- Self-starter

## **OTHER FUNCTIONS:**

All other duties that is assigned or necessary in order to support the Operations Department and the park as a whole. While this job description is intended to be an accurate reflection of the requirements of the job, management reserves the right to add or remove duties when circumstances (e.g., emergencies, changes in workload, rush jobs, staff levels, or technical developments) arise.

## **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to sit and/stand/and walk for long periods of time throughout the day
- Requires occasional lifts and carries up to 60 pounds
- Requires occasional carries up to 100 pounds with the assistance of a two-wheel hand truck
- Requires manual and bi-manual dexterity, fine and gross motor skills, hand/eye coordination, near vision, hearing and speech
- Work environment: While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. This position requires occasional work in or around wetness, confined spaces-cramped quarters, heights, noise, detergents/chemicals, mechanical hazards, moving objects, fumes/odors, dust, mists, gases, or vibrations. The noise level is generally moderate.

## **EQUAL OPPORTUNITY EMPLOYER**

*Wet'n'Wild Toronto is an equal opportunity employer committed to providing accommodations for applicants upon request at any stage of the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code.*

*At Wet'n'Wild Toronto we appreciate all responses, however, only those qualified will be selected for an interview at this time.*

**WET'N'WILD TORONTO IS A DRUG FREE WORKPLACE**